



Health & Safety Policy

Health and Safety

At Pure Performance with Cara we aim to provide and maintain safe and healthy working conditions, equipment and systems of work for all members of the school community and to provide such information, training and supervision as is required for this purpose.

We will actively maintain and promote good health and safety procedures and will:

- Maintain safe and healthy work conditions.
- Provide adequate control of the health and safety risks at our school.
- Be open to comments and suggestions from our employees, students and their parents on matters relating to health and safety.
- Provide information, instruction and supervision for employees and students and make them aware of this policy.
- Ensure all employees are capable of doing their tasks, hold any required qualifications, and that they receive adequate training.
- Record any harm or injuries that occur in an Accident Book and make changes where required to avoid similar incidents in the future.
- Regularly review and update this policy. The Principal has overall responsibility for health and safety as well as day-to-day responsibility for ensuring this policy is put into practice.

This policy will be kept up to date to ensure responsibilities are met in relation to Health & Safety at Work Act (1974), Management Regulations (1999) and other relevant current legislation.

Staff

- Parents/guardians should be aware that practical dance lessons will inherit some form of risk. All staff engaged by Pure Performance with Cara must take reasonable responsibility to ensure the health and safety of all students. This includes:
- Encouraging students to consider their own safety and making them aware of their environment.
- Facilities and equipment - Ensuring all facilities and equipment are safe and in good working order before each class commences, that all equipment is stored in order to minimise risk and all damage or poor conditions reported.
- Accidents and first aid - Staff undertaking regular first aid training, administering emergency first aid treatment, providing access to a first aid box, seeking further medical support and keeping accurate records which must be communicated to Cara Brightiff, and any other relevant parties.

Supporting pupils with medical conditions

It is important that all pupils with medical conditions can access and enjoy the same opportunities as any other pupil at Pure Performance with Cara and be able to achieve their full potential. The following procedures are in place to support pupils with medical conditions:

- All parents and guardians are required to give information regarding any medical conditions that their child has when they enrol. They must also update the school if the health of their child changes in any way that may affect their participation in lessons or the ability of staff to care for their child.
- Arrangements relating to the accessibility and administration of medications will be agreed in writing between Cara and the parents or guardians before the pupil starts lessons.
- Parents and guardians must ensure that any medication that their child takes to help them with a particular condition is available to them during lessons.
- Cara will share appropriate information with other members of staff and ensure training is up to date.

Fire Safety

- It is the responsibility of Cara Brightiff to ensure that all premises used by the school meet the requirements of fire safety law and documentation which supports their compliance is available.
- All pupils and staff must be familiar with the fire action procedure, location of fire alarms and fire exits.
- Evacuation procedure:

- In the event of discovery of a fire, activate the fire alarm
- The fire marshal (teacher in charge) should evacuate all pupils via the closest fire exit to the designated assembly point and take the register.
- Contact Emergency services.
- Any missing pupils, parents/guardians or staff must be reported to the site.
- All belongings should be left behind. No one should re-enter the building until informed to do so by fire officers.

Risk Assessments

In the Event that student(s) should be required to attend other venues for exams or educational purposes (theatre trips) Cara Brightiff will undertake a formal risk assessment for each venue and its facilities on an annual basis and provide an update to staff at the venues.

Risk assessment will be conducted by Cara Brightiff throughout the course of the year for the following additional events:

- Trips which take pupils to an external venue.
- Performances which take pupils to an external venue.
- Workshops which involve external companies or individuals.
- Events involving members of the public.

Contact Details

Designated Health & Safety Officer (HSO)
Cara Brightiff

Contact@pureperformancewithcara.com

Deputy HSO
Richie Brightiff
Health & Safety Officer

richie@burnsbrightiff.com

LAST REVIEWED DATE: 11 August 2026

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AGREED & SIGNED:

Cara Brightiff